

Public Document Pack

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



www.caerphilly.gov.uk
www.caerffili.gov.uk

For all enquiries relating to this agenda please contact Andrew Highway
(Tel: 01443 866213 Email: highway@caerphilly.gov.uk)

Date: 3rd December 2018

Dear Sir/Madam,

A meeting of the **Ystrad Mynach Town Centre Management Group** will be held in the **Sirhowy Room - Penallta House, Tredomen, Ystrad Mynach** on **Monday, 10th December, 2018** at **2.00 pm** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided if requested.

All Committee meetings are open to the Press and Public, observers and participants are asked to conduct themselves with respect and consideration for others. Please note that failure to do so will result in you being asked to leave the meetings and you may be escorted from the premises.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy'.

Christina Harrhy
INTERIM CHIEF EXECUTIVE

AGENDA

- | | Pages | |
|---|---|--|
| 1 | To appoint a Chair and Vice-Chair for the ensuing year. | |
| 2 | To receive apologies for absence. | |
| 3 | Declarations of Interest. | |

A greener place Man gwyrddach



Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Officers.

To receive and note the following minutes: -

4 Minutes of previous meeting 8th March 2018. 1 - 2

To receive and note the following updates: -

5 Updates on matters relating to Ystrad Mynach Town. 3 - 56

6 Audit. 57 - 60

Circulation:

Councillors A. Angel (Chair), D. Cushing, M.P. James, Mrs T. Parry, S. Morgan, D.T. Davies and Mrs C. Forehead

Town Councillors

Other Organisations

HOW WE WILL USE YOUR INFORMATION

Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at www.caerphilly.gov.uk. except for discussions involving confidential or exempt items.

You have a number of rights in relation to your information, including the rights of access to information we hold about you and the right of complaint if you are unhappy with the way your information is being processed.

For further information on how we process your information and your rights please view the Full Committee Meetings Privacy Notice on our website <http://www.caerphilly.gov.uk/Committee/Privacy> or contact Legal Services by email griffd2@caerphilly.gov.uk or telephone 01443 863028.



TOWN CENTRE MANAGEMENT GROUP

MINUTES OF THE YSTRAD MYNACH TOWN CENTRE MANAGEMENT GROUP MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH

ON THURSDAY 8TH MARCH 2018 AT 2:00PM

PRESENT:

Councillors:

T Parry, S. Morgan, D T Davies

Together with:

PC 1230 Greg Turley

Also:

A. Highway (Town Centre Development Manager), A. Dallimore (Team Leader – Urban Renewal), S. Wilcox (Assistant Town Centre Manager) P Hudson (Marketing & Events Manager), R Kyte (Head of Regeneration & Planning, K Kinsey (Acting Engineering Projects Group Manager)

1. QUORUM

Having waited the required 15 minutes the meeting was declared inquorate; therefore all matters would be deferred to the next appropriate meeting.

The meeting closed at 2:15pm

CHAIR

This page is intentionally left blank



YSTRAD MYNACH TOWN CENTRE MANAGEMENT GROUP – 10TH DECEMBER 2018

SUBJECT: UPDATE ON MATTERS RELATING TO YSTRAD MYNACH TOWN

REPORT BY: TOWN CENTRE DEVELOPMENT MANAGER

- 1. CULVERT WORKS – PRESENTATION ATTACHED**
- 2. CIVIL PARKING – PRESENTATION ATTACHED**
- 3. LOCAL TOILET STRATEGY – PRESENTATION ATTACHED**
- 4. ELECTRIC VEHICLE CHARGING – PRESENTATION ATTACHED**
- 5. CYCLE RACKS**

CCBC will be seeking funding for cycle/walking improvements from Pengam through to Ystrad Mynach as part of the Active Travel Act. The first Phase of these works is in the vicinity of the Town Centre. As Ystrad Mynach Town Centre is the destination for the route it would be beneficial to have cycle storage facilities, allowing those who chose to cycle to the town centre to park their bikes conveniently and explore the town. It would be good to look at the options for cycle racks/shelters and determine a preferred style/location. I will bring along a plan of the proposed route and some options for storage.

6. MASTERPLAN

“A draft Ystrad Mynach Masterplan has been prepared, setting out the future development and regeneration opportunities for Ystrad Mynach and the surrounding area. This is the second of a series of masterplans for the county borough, the first being the Caerphilly Basin Masterplan, prepared to support the objectives of the wider regeneration strategy - ‘A Foundation for Success.’

Subject to Cabinet approval, the draft Masterplan is scheduled for a public consultation between 28th January – 8th March 2019. The Council is keen to gauge the views of the public and key stakeholders on the draft proposals”.

7. HIGH STREET HEROES

In November the Council will be launching a new initiative called 'High Street Hero' which asks people to nominate those retailers in our town centres who provide excellent customer service, offer value for money and show great product knowledge. Retailers who receive a nomination will be featured across the Council's social media channels and also on the corporate website. In addition, each nominated businesses will be awarded a 'High Street Hero' certificate and window sticker to show that customers recognise and value the business. The aim of the scheme is to raise the profile of shops on our high streets and encourage people to invest at least some of their retail spend locally, especially in the period leading up to Christmas.

Author: Andrew Highways – Town Centre Development Manager
Allan Dallimore – Team Leader Urban Renewal
Appendix 1 –Lazaro Raposo Presentation on Culvert Works
Appendix 2 – Clive Campbell Presentation on Civil Parking
Appendix 3 – Sian Wolf-Williams Presentation on Local Toilets Strategy
Appendix 4 – Tracy Evans Presentation on CCBC Electric Vehicle Strategy
Appendix 5 – Anouska Beaumont on Cycle Racks

Appendix 6 – Lisa James on Masterplan

Commercial Street Culvert Reinstatement Works

Page 5

A greener place Man gwyrddach



Commercial Street Culvert Reinstatement Works

- The above structure conveys the Nant Cylla watercourse beneath Commercial Street and Penallta Road



Commercial Street Culvert Reinstatement Works

- Proposed to replace an approximate 60m length of the culvert deck slab.



Commercial Street Culvert Reinstatement Works

- Defects comprise spalling, section loss & extensive corrosion.

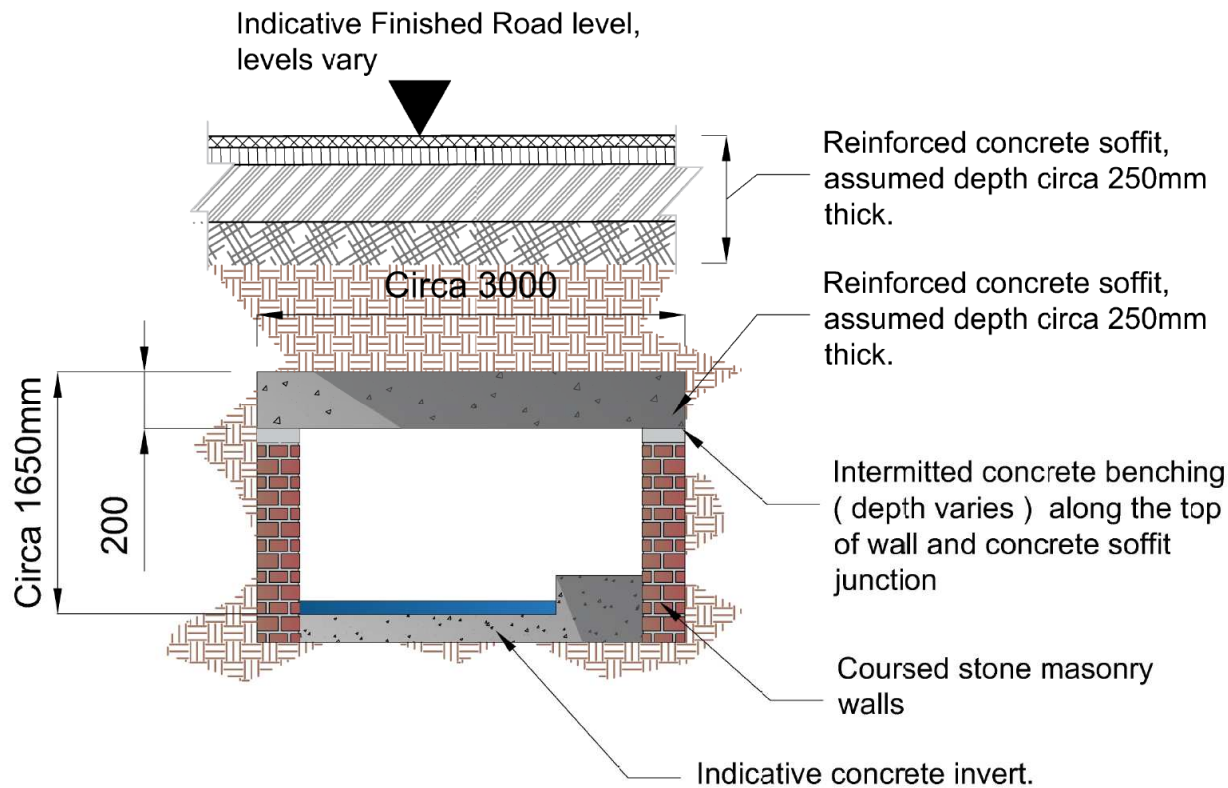
Page 8



A greener place Man gwyrddach

Commercial Street Culvert Reinstatement Works

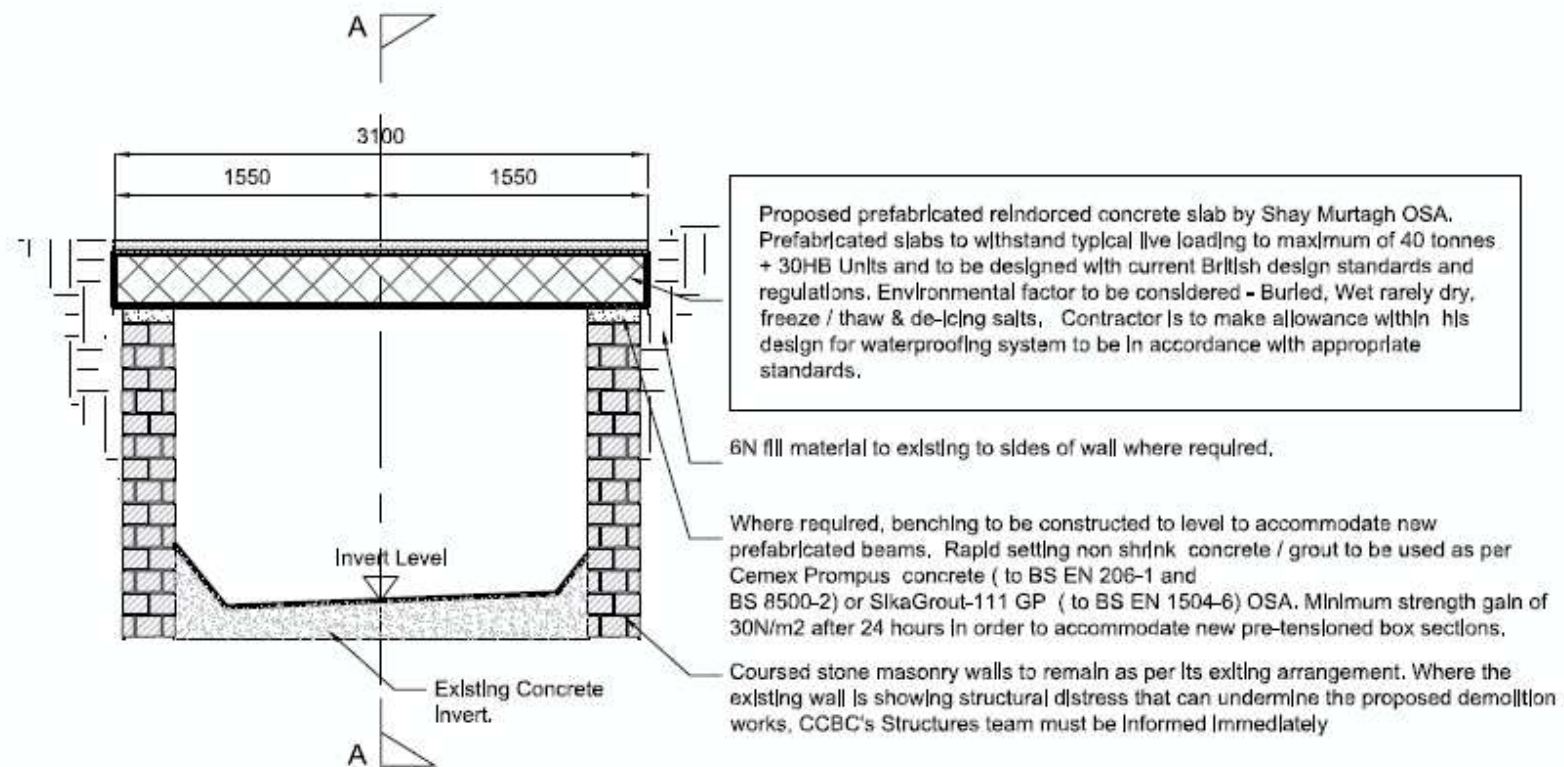
- Existing construction



Commercial Street Culvert Reinstatement Works

- Proposed remediation.

Page 10



A greener place Man gwyrdach

Commercial Street Culvert Reinstatement Works

- 3D Survey Information followed by questions.

This page is intentionally left blank

Blackwood TCMG

13th November 2018

Page 13

Civil Parking Enforcement Update & Proposals

A greener place Man gwyrdach



Introduction

- Background to CPE
- Purpose of CPE
- What CPE will do
- What CPE will not do
- Proposals and next steps
- Key details
- Key issues
- Public engagement
- Advice to members
- Questions



Background to CPE

- Over 280 councils across the UK already have CPE. 17 of the 22 Welsh local authorities have implemented CPE. Only Gwent has not.
- 1st April 2012: Traffic Warden role withdrawn
- December 2018: Gwent Police to withdraw from parking enforcement
- 17th December 2017: feasibility study reported to the Regeneration and Environment Scrutiny Committee
- 28th February 2018: Cabinet resolved to progress CPE
- 25th July 2018: Cabinet resolved to apply for CPE

Background to CPE

The business model is based on:

- 8 FTE Civil Enforcement Officers (CEOs) under direct CCBC management
- Notice processing and administration via RCT
- 11,250 Penalty Charge Notices (PCNs) issued annually
- 3-5% of contraventions; 75% collection rate
- Annual surpluses and self funding after year 1 but not sufficient to fund the set up costs

Purpose to CPE

- Provide a coordinated approach to enforcement of traffic regulations
- Contribute to improving road safety and the general flow of traffic
- Improve enforcement at priority locations, e.g. disabled and resident parking spaces
- Improve access for local residents to public transport and local businesses
- Improve the local environment and economic vitality

What CPE will do

- Enforcement of off street car parks
- Enforcement of on street lines and signs
- Coordinate deployment of resources to off street car parks and on street parking
- Provide a greater profile
- Use the income received to fund the service
- Re-invest any surplus income in traffic, highway and transportation services

What CPE will not do

- Moving traffic offences
- Pavement parking
- Obstruction

All the above remain with Gwent Police

What CPE will not

Cure all ills...

- Reduce the number of cars
- Increase road widths
- Stop unlawful parking

But it will be a significant deterrent

Proposals and next steps

- TRO review – May to October 2018
- CPE application submitted to WG – October 2018
- Undertake remedial TRO works – September to December 2018
- Prepare TRO consolidation order – September to December 2018
- Negotiate back office and set up in house service – April 2018 to January 2019
- Undertake public engagement and manage expectations
- ‘Go live’ – April 2019

Key Details - operational

- There will be 8-10 Civil Enforcement Officers
- They will issue PCNs (Penalty Charge Notices)
- The fines are set by Welsh Government
- They are set at £70 and £50
- Reduced by 50% if paid within 14 days
- Payments online, telephone or post

Key Details – challenges/appeals

- Challenges in writing within 28 days
- If unsuccessful, an independent tribunal (Traffic Penalty Tribunal) is available to appeal to.
- Failure to pay / ignore PCN will result in a referral to the County Court (TEC) and then on to bailiffs.



Key Issues

- There is no target for PCNs
- Uniform enforcement of Countryside and Tourism car parks
- Review parking enforcement operational policy
- Bring resident permit parking in line with current policy
- Develop dual role to include enforcement of littering and dog fouling
- Explore areas for collaboration

Public Engagement

- A communication strategy has been developed
- Widely publicise CPE in advance of Go live
- Use usual media channels via communications team
- Enforcement from day one of Go live

Advice to Members

Section 10.16 of Traffic management Act 2004 CPE – Secretary of states statutory guidance states:

‘...elected members and unauthorised staff should not under any circumstances play a part in deciding the outcome of individual challenges or representations. This is to ensure that only fully trained staff make decisions on the facts presented.’

Our policies will reflect the above

Contraventions



Contraventions

Page 28



A greener place Man gwyrdach

Contraventions

Page 29



A greener place Man gwyrdach

Contraventions

Page 30



A greener place Man gwyrddach

Contraventions



Contraventions

Page 32



A greener place Man gwyrdach

Contraventions

Page 33



A greener place Man gwyrdach

Contraventions

Page 34



A greener place Man gwyrddach

Contraventions



Page 35

A greener place Man gwyrdach

And finally....

Page 36

Any comments/questions?

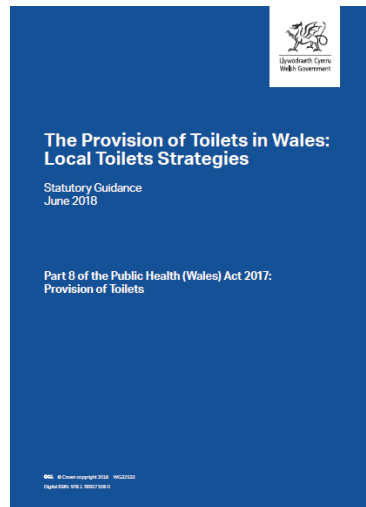
A greener place Man gwyrddach



The Provision of Toilets in Wales : Local Toilets Strategy



- Public Health (Wales) Act 2017
- Welsh Government published statutory guidance in June 2018



The Public Health (Wales) Bill proposes changes to the law in Wales to improve health and prevent avoidable health harms. 
Llywodraeth Cymru
Welsh Government

These include:

Restrictions on **smoking** in:
» school grounds
» hospital grounds
» public playgrounds. 

A national **register of retailers** of tobacco / nicotine products.
Prohibiting **handing over** tobacco / nicotine products to under-18s.

A licensing system for practitioners of **special procedures** in Wales:
» acupuncture
» body piercing
» electrolysis
» tattooing. 

Prohibiting the **intimate piercing** of a person under the age of 16.

Requiring **health impact assessments** to be carried out for key decisions. 

Maximising the public health role of community **pharmacies** to meet the needs of communities. 

A duty on each local authority in Wales to publish a **local toilets strategy**. 

What does the LA have to do ?

- The Act places a duty on each Local Authority in Wales to prepare and publish a local toilet strategy for its area.
- To create a strategic and transparent approach
- To improve access to toilets available for public use

What does the LA have to do ?

- The Act does not require Local Authorities to provide and maintain public toilets themselves but take a strategic view as to how facilities can be provided and accessed by the local population
- It should encourage community involvement and involvement of private businesses and other organisations to help provide solutions

What does the LA have to do ?

- The first stage of this process is to assess the community's need for toilets, including changing facilities for babies and changing places for people with a disability

Mae angen i Gyngor Bwrdeistref Sirol Caerffili ddatblygu Strategaeth Toileddau Lleol ar gyfer y fwrdeistref sirol erbyn 31 Mai 2019.

Er mwyn helpu i nodi angen, mae'r cyngor yn ceisio barn trigolion ac ymwelwyr â'r fwrdeistref sirol. I gael dweud eich dweud ewch i www.caerphilly.gov.uk/consultations/localtoiletstrategy a chwblhewch yr arolwg erbyn 28 Medi 2018.

Am ragor o wybodaeth, ffoniwch **01443 811368** neu e-bostwch: policyteam@caerphilly.gov.uk

Toileddau / Toilets

Caerphilly County Borough Council needs to develop a Local Toilet Strategy for the county borough by 31 May 2019.

To help identify need, the council is seeking the views of residents and visitors to the county borough. To have your say please visit www.caerphilly.gov.uk/consultations/localtoiletstrategy and complete the survey by 28th Sept 2018.

For more information, please call on **01443 811368** or e-mail: policyteam@caerphilly.gov.uk

- This information will inform the development of a draft strategy which must include a plan to address identified needs

What does the LA have to do ?

- Produce a draft plan which will be released for formal consultation between December 2018 + February 2019
- Final strategy must be published by 31st May 2019
- Provide statement of progress after 2 years + review strategy within a year of each local election

CCBC Electric Vehicle Strategy

Page 43

Tracy Evans - Policy Officer

A greener place Man gwyrddach



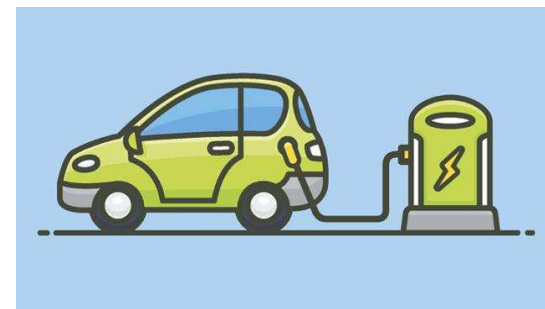
Introduction

- Why an Electric Vehicles?
- Pollution issues
 - Dangerous to health
 - Contribution to climate change
 - Road transport – 90% of UK's domestic transport emissions
- The UK Government – ban new diesel and petrol vehicles from sale in the UK from 2040
- Advances in new technology & benefits of electric vehicles
- Strategic approach – EV's, Active Travel, Public Transport



Introduction

- Electric vehicles: 2016 - 2017
 - Electric vehicles in Wales rose by 35% (2,500 vehicles)
 - Electric vehicles in Caerphilly county borough rose by 28% (64 to 82 vehicles)
- Charge points
 - 439 in Wales
 - 4,476 across the UK
 - 0 public charge points in Caerphilly county borough
 - 2 charge points for fleet vehicles (Penallta House/Tir-y-Berth Depot)



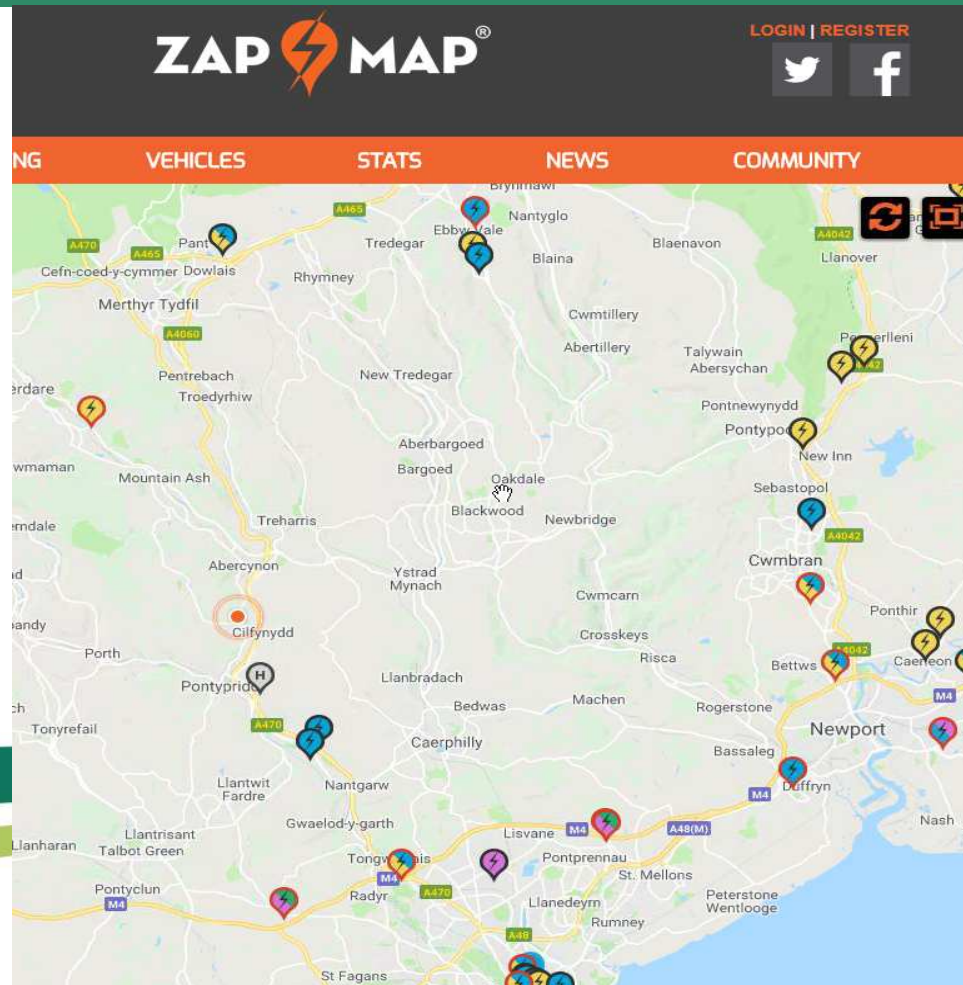
Technology

- Vehicles
 - Pure Electric (EV)
 - Plug-in Hybrid Vehicles (PHEV)
 - Extended Range Plug-in Hybrid Vehicles (E-REV)
 - Hydrogen Fuel Cells
- Charge points
 - 3Kw slow (7-8 hours)
 - 7Kw Fast (3-4 hours)
 - 22Kw-50Kw Rapid (30 – 50 minutes)



Overview of Current Situation

Page 47



A greener place Man gwyrdach



CCBC Electric Vehicle Strategy - Aims

- To provide electric vehicle infrastructure across the Caerphilly county borough
- Lead by example - incorporating electric vehicles into our fleet and trial new technologies as they evolve
- Work with private developers to incorporate electric vehicle infrastructure into new builds and developments
- Work with our partners and local businesses to encourage them to adopt a similar approach to electric vehicle infrastructure

Objectives

- To support an integrated network of EV charge points
- Trial new technologies
- Maximise funding opportunities
- Private developers/landowners to provide EV charge points
- Raise awareness of the EV market
- Increase EV's in our fleet
- Address air quality issues
- Encourage our employees to switch to low carbon vehicles

Action Plan

- Undertake a feasibility study – EV charge points
- Provide a network of charge points
- Identify opportunities for new technology
- Work with Welsh Government & Office for Low Emission Vehicles (OLEV) – access funding
- Requirement in planning – new developments
- Install EV charge points – fleet/employees
- Work with fleet/internal services – trial and lease EV's



Action Plan

- Encourage businesses/organisations/partners to do the same
- Raise awareness of the vehicles, charge points and benefits
- Work with PSB partners – Well-being Plan Actions
- Investigate pool vehicles
- Link to the City Deal & Local Transport Plan



Funding

- National:
 - Office for Low Emission Vehicles (OLEV) - £4.5 million
 - On Street Residential Chargepoint Scheme
 - Workplace scheme
- Regional
 - Welsh Government - £2 million (2018/19 and 2019/20)

Feasibility Study

Regional PSB Feasibility Study

- CCBC leading on Gwent-wide study
- Identify potential sites for EV charging points
- Results of study to inform funding bids

Page 53

A greener place Man gwyrdach



Feasibility Study

Sites identified in Ystrad Mynach:

- Oakfield Street (64)
- Ystrad Mynach Park and Ride (93)
- Car park near Ystrad Mynach Library (20)
- Hengoed Train Station (45)

What we need from you!

- Identify potential sites for charge points
- Help with links to businesses
- Community Councils



CCBC Electric Vehicle strategy

Thank You

Tracy Evans

Policy Officer

01443 811367

EVANSTA@caerphilly.gov.uk

Page 56

A greener place Man gwyrdach



YSTRAD MYNACH TOWN CENTRE AUDIT – NOVEMBER 2018

DATE	ISSUE	DEPARTMENT	PROGRESS UPDATE
01/07/13	<p><u>Repaint Post Box</u> <u>O/S Post Office, Penallta Road</u> The post box outside the Post Office is worn, requiring fresh paintwork.</p>	<p>Town Centre Management <i>Andrew Highway</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>13/2 Royal Mail continues to be chased in relation to this outstanding work. 6/6 Royal Mail has given an undertaking to carry out the work during the summer period. 11/9 No work to date.</p>
08/02/16	<p><u>Parking on Pavements</u> <u>Town Centre</u> At the TCIG, Cllr. Angel noted that a lot of people are parking on the pavements in the town centre, which is causing obstructions. The problem is particularly bad near Natwest, New Ystrad Fish Bar and Educ8.</p>	<p>Police <i>Ins O'Keefe</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THE ISSUE</p> <p>13/2 Twenty-two tickets were issued in January and enforcement continues. 8/3 An update was provided to the TCMG. 6/6 Eighty tickets have been issued in 2018. Patrols and enforcement continue when resources allow. 11/9 No update provided.</p>
14/06/16	<p><u>Obstructive Parking</u> <u>Central Street</u> At the TCMG, Cllr. Martyn James noted the issues of residents on Central Street. Motorists dropping their children off at the nearby schools are illegally parking in the street, which is causing problems for residents.</p>	<p>Police <i>Ins O'Keefe</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THE ISSUE</p> <p>13/2 Twenty-two tickets were issued in January and enforcement continues. The area is on the patrol plan. 8/3 An update was provided to the TCMG. 6/6 Police officers are working with the Head Teacher of the school to see if a School Transport Plan can be implemented. 11/9 No update provided.</p>

21/03/17	<p><u>Litter Behind Raised Beds Siloh Square</u> At the TCMG (21/3) Cllr James asked for a litter pick to be undertaken in Siloh Square in the area to the rear behind the raised beds to the rear of the Estate Agents premises.</p>	<p>Cleansing <i>Ian Jones</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THE ISSUE</p> <p>13/2 The area is in private ownership, but it is occasionally cleaned. Officers will discuss the matter with the landowner – Peter Mulcahy Estate Agents. 6/6 The area will be trimmed back and deep cleaned as a “grot spot” over the summer period. 11/9 Ongoing problem and a litter pick will be arranged.</p>
17/10/17	<p><u>Civil Parking Enforcement Town Centre</u> Following the decision by Gwent Police to transfer on-street parking enforcement duties to the local authorities across the Gwent area, Council officers are working alongside colleagues in neighbouring authorities and Gwent Police to explore the various options available. Any proposals will be subject to a wider consultation with Members prior to seeking Cabinet confirmation and Council approval.</p>	<p>Transportation <i>Dean Smith</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>8/3 An update was provided to the TCMG. 6/6 The back-office function will be shared with RCT and this has been agreed. The TRO is in progress, but is a significant piece of work. When TRO is complete, an application will be made to WG with a provisional start date of April 2019. 11/9 The Council will take over Civil Parking Enforcement from the Police on the 8th April 2019.</p>
21/11/17	<p><u>Weekend Antisocial Behaviour Town Centre</u> At the TCIG, it was noted that there is a problem with large numbers of young people gathering in the town centre on Friday and Saturday evenings. The young people are causing various forms of antisocial behaviour, which has prompted complaints from residents and businesses alike.</p>	<p>Police <i>Ins O’Keefe</i></p> <p>Community Safety <i>Paul Wallen</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>8/3 An update was provided to the TCMG. 6/6 A meeting recently took place between the Police and partner organisations. Engagement and diversion techniques are being looked at to address the problem. The recent half term was very positive and a plan is in place for the summer holidays. 11/9 The CSW report from their patrols that the ASB has lessened of late.</p>

06/03/18	<p><u>Homeless Person Begging</u> <u>Town Centre</u> A number of reports have been received of a homeless person begging on Bedwlwyn Road. Concern has been expressed in relation to the incredibly cold weather conditions that the person is having to endure.</p>	<p>Community Safety <i>Paul Wallen</i></p> <p>Town Centre Management <i>Andrew Highway</i></p>	<p>6/6 The individual is still present within the town centre. It appears that the person is dropped off in the town each morning to beg and is then picked up in the afternoon. Police officers are in the process of tracing the vehicle and pursuing lines of enquiry. 11/9 The person has moved on. Issue Closed 11/9</p>
15/05/18	<p><u>Safety of Temporary Footway</u> <u>High Street/Bedwlwyn Road</u> Some businesses in the vicinity of the damaged Beech Tree Fish Bar have questioned the safety of the temporary footways installed around the temporary hoarding on the building.</p>	<p>Transportation <i>Dean Smith</i></p> <p>Highways <i>Gavin Barry</i></p>	<p>6/6 The design of the temporary footway is safe. However, some of the barriers are being moved and Highways Inspectors are monitoring this and resetting the arrangement when needed. 11/9 Highways Officers reset the barriers when required.</p>
14/06/18	<p><u>Cutting back of Foliage</u> <u>High Street</u> A complaint has been received from the local AM in relation to the overgrown foliage on High Street. This area is owned by Lucas Estates, so the company will be asked to consider cutting the area back.</p>	<p>Town Centre Management <i>Andrew Highway</i></p>	<p>11/9 Works have been undertaken. Issue Closed 11/9</p>
08/10/18	<p><u>Grit Bin Provision</u> <u>Town Centre</u> Prior to the onset of winter the Highway operations team will visit the town centre and ensure that the grit bins are in place and topped up with a fresh supply of grit.</p>	<p>Highways <i>Gavin Barry</i></p>	

17/10/18	<p><u>Culvert Works & Road Closure</u> <u>Penalta Road</u> The culvert which runs beneath Penalta Road is in urgent need to repair. A 10 week programme of works will include a full road closure which will necessitate bus diversions.</p>	<p>Highways <i>Gavin Barry</i></p> <p>Town Centre Management <i>Andrew Highway</i></p> <p>Transportation <i>Dean Smith</i></p>	
----------	--	---	--